



# City of San Leandro

Meeting Date: April 18, 2016

## Minutes

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**File Number:** 16-081

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.A.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Lianne Marshall  
Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Minutes of the Special Meeting and Planning Session of January 30, 2016

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### ATTACHMENT

- Draft Minutes

**PREPARED BY:** Tamika Greenwood, City Clerk, City Manager's Office



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Draft Minutes

### City Council

*Welcome to your City of San Leandro City Council meeting.*

*Your City Councilmembers are:*

*Mayor Pauline Russo Cutter*

*Deborah Cox, District 1*

*Ursula Reed, District 2*

*Lee Thomas, District 3*

*Benny Lee, District 4*

*Corina N. Lopez, District 5*

*Jim Prola, District 6*

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Saturday, January 30, 2016

8:30 AM

Dave Karp Room, Main Library  
300 Estudillo Avenue

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### Special Meeting and Planning Session

#### 1. Call to Order

*The meeting was called to order at 8:31 a.m.*

#### 1.A. Pledge of Allegiance to the Flag

*Mayor Cutter led the Pledge of Allegiance to the Flag.*

#### 1.B. Roll Call

**Present** 7 - Cox, Cutter, Lee, Lopez, Prola, Reed, Thomas

#### 1.C. Announcements

*The City Manager introduced Kay Iwata.*

#### 1.D. Overview of the Day

*Kay Iwata provided a brief overview of how the day would proceed.*

#### 2. Public Comments

*There were no public comments.*

#### 3. City Manager Update

*The City Manager gave a brief update on the Council Goals, Current Projects, Medical Marijuana, the Shoreline Project, Housing Development and the November Election.*

**4. Finance Director Update**

*The Finance Director provided an update on Local Economic Conditions, General Fund Focus, Budget Considerations and provided a Budget Calendar.*

**5. Part 1: Creating a Balanced Action Agenda Using Open Space Technology (OST)**

*Kay Iwata led the City Council through a discussion on creating a balanced agenda.*

**6. Part 2: Fostering High Performance Teamwork by Leveraging Our Diversity of Thinking Styles**

*Kay Iwata led the City Council and staff through a team building exercise.*

**7. Public Comments**

*Comments were made by the following individuals: Michael DiRubio, Guillermo Elenes and Stephen Cassidy.*

**8. Adjourn**

*The meeting adjourned at 2:51 p.m.*

**MEETING ACCESSIBILITY**